

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON
WEDNESDAY 1st MAY 2024 AT 7.15 p.m.**

Present: - Councillor Halliday (Chair)
Councillors Clayton, Consterdine, Hayes, Hommell, Lane, Prowse and Warwick.

NDC Councillors Haworth-Booth and Lane

DCC Councillor Henderson

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

22. APPOINTMENT OF CHAIR 2024/2025

RESOLVED that Councillor Halliday be appointed Chair for 2024/25.

23. APOLOGIES

Apologies were received from Councillor Nel.

24. APPOINTMENT OF VICE CHAIR 2024/2025

RESOLVED that Councillor Prowse be appointed Vice Chair for 2024/25.

25. MINUTES

RESOLVED, that the minutes of the meeting held on 3rd April 2024 be approved as a correct record and signed by the Chairman.

**26. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Chair reported that following a request from a resident for an additional defibrillator to be placed at the top end of the village near St James Close, he had looked at the bus stop as an option. Unfortunately, there was no electricity supply and therefore it was not a viable option. It was agreed in principle to provide a defibrillator subject to the residents identifying a suitable location and access to power source, possibly on a residents property.

27. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

28. PUBLIC SESSION

There were no question from Parishioners.

29. DCC COUNCILLOR REPORT

DCC Councillor Henderson reported the following:

- That the Landkey bridge was progressing with the main structure being installed on 24th May 2024
- That the devolution process was progressing.
- That John Hart had stood down as the Leader of the Council and following appointments made:
Leader - James McInnes, Deputy Leader- Andrea Davis, Chair of Council - John Hart and Vice Chair of Council - Pru Maskell.

In answer to a question regarding the diversion signs for Venn Bridge Councillor Henderson stated that he had spoken to a DCC Officer who had advised that they were a legal requirement but would look at reducing the size of the signs.

30. NDC COUNCILLORS' REPORTS

NDC Councillor Haworth-Booth reported the following:

- Community Speed watch was now being held from 7.30 am to 8.30 am. He had applied for another location in Birch Road and was awaiting confirmation.
- ND Cycling Campaign had raised an issue that the new cycle path at Mount Sandford was not sign posted. He had raised the issue with DCC Officer Matt Collins.

31. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE

The Chair reported that the Community Engagement event would be on 13th June between 3 p.m. and 7 p.m. in the village hall. The Architect would provide information boards and all Parish Council Members would be welcome to attend to engage in the process.

He further reported that unfortunately the signs provided at the Community Hall site had been damaged. He had received a quote of £81.95 from Big Art and Banners. Com to replace them.

It was agreed that the quote be accepted.

32. APPOINTMENT OF COMMITTEES.

RESOLVED that the following appointments be made:

- a) Planning Committee
Councillors Clayton, Consterdine, Halliday, Hommell and Nel.
- b) Old School Centre Committee
It was agreed that this Committee be not re-appointed
- c) Landkey Shaping Our Future Committee
Councillors Hayes, Nel and Prowse.

33. STREET NAMING AND NUMBERING, LOCAL GOVERNMENT ACT 1972
RE: NEW DEVELOPMENT: LAND OFF BIRCH ROAD, LANDKEY,
BARNSTAPLE

Recommended that the development be named Four Oaks Gardens.

34. COMMUNITY SHIELD AWARD 2024

It was agreed that that the Community Shield for 2024 be awarded to Karen Trigger for her work in the community over many years.

35. GRANT APPLICATIONS

The Council considered grant requests with supporting accounts from the following local organisations and approved the following grant applications:

Landkey AFC – Deferred to seek clarification of maintenance, running and heating costs
Landkey Brownies - £300 towards First Aid Training and equipment
Mazzard Stitchers Sewing Group - £200 towards fees
Landkey Senior Citizens Club - £100 towards the lunch costs
Landkey Playing Fields Association – Deferred to seek clarification of expenditure.

Councillor Hommell declared an interest in the Landkey AFC application and was not present during the discussion or voting thereon.

Councillor Lane declared an interest in the Landkey Playing Fields Committee application and was not present during the discussion or voting thereon.

36. POLICE

Vandalism at the Landkey Larder and other locations in the village.

Councillor Clayton reported that the Landkey Larder was now lock at night and re-opened in the morning. The vandalism/graffiti issues had been raised with the Police.

The Chair stated that he had reported the caravan under Birch Road Bridge to the Police and DCC Highways. DCC had advised that no offence was being committed and therefore would take no action.

It was agreed to raise the issue with DCC Councillor Henderson and NDC Councillor Haworth-Booth.

37. HIGHWAY MATTERS

The Chair reported that a resident had reported that a resident in Loring Fields had created an opening in the hedge at the rear of the property onto Birch Road.

It was agreed to report to the NDC Planning Department.

38. PLAYING FIELDS

There were no issues reported

39. MILLENNIUM GREEN

The Chair reported that the Chair of the Millennium Green Trustees had invited Parish Councillors to meet on 28th May to update the Council on their on-going plans for the green.

40. OLD SCHOOL CENTRE

The Clerk reported the quotes received regarding the provision of a new Fire Alarm system and emergency lighting from Southern Alarm Services of £1,847.52 to install a new fire alarm system and £1,231.20 to install emergency lighting.

It was agreed that the quotes be accepted.

It was noted that one of the sockets in the kitchen was not working. The Chair agreed to contact a local electrician.

It was noted that the shed had been removed. It was agreed to seek a quote from Wayne Hommell to dispose of the shed and garden waste and discuss at the next Council meeting.

41. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues reported.

42. SOCIAL MEDIA

There were no issues reported.

43. GENERAL MAINTENANCE

The Council noted the work undertaken during the last month.

The Chair reported that he had received a quote of £140 to replace the bench slats on the bench at Stoney Cross.

It was agreed that the quote was accepted

44. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac Expenses	£15.50
HMRC Income Tax Payment – Clerk/Caretaker Salary	£156.60
North Devon Council – Dog Bin Emptying	£234.00

DALC – Annual Membership	£685.07
South West Water – OSC	£130.09
W. Prouse – General Maintenance	£102.00
S. Harman – Sundries OSC	£2.39
R. Halliday – Replacement Signs Community Building site	£81.95

b) Accounts and Bank Reconciliation 2023/24.

The accounts and bank reconciliation for 2023/24 was noted.

RESOLVED that £10,000 be transferred from the Current Account to the Deposit Account.

45. PLANNING MATTERS

There were no planning applications considered before the Parish Council meeting.

46. CORRESPONDENCE

There was no correspondence reported

47. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no issues raised

48. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 5th June 2024.

Chairman the meeting closed at 9.05 p.m.