

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON  
WEDNESDAY 2<sup>nd</sup> JULY 2025 AT 7.00 p.m.**

**Present: -** Councillor Hommell (In the Chair)  
Councillors Clayton, Consterdine, Davies, Dymond, Halliday, Lane  
and Warwick.

NDC Councillors Haworth-Booth and Lane

M Isaac (Clerk)

**In Attendance:** Parishioner/Members of the Public – None

**73. APOLOGIES**

Apologies were received from Councillor Prowse.

**74. MINUTES**

RESOLVED, that the minutes of the meeting held on 4<sup>th</sup> June 2025 be approved as a correct record and signed by the Chairman.

**75. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR  
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

There were no issues raised.

**76. DECLARATIONS OF INTEREST**

Councillor Hommell declared an interest in the request by Landkey Football Club to erect advertising hoardings around the ground as her son was the club secretary.

**77. PUBLIC SESSION**

There were no issues raised by Parishioners.

**78. DCC COUNCILLOR REPORT**

The Council noted the report (previously circulated) from DCC Councillor Tyldesley.

**79. NDC COUNCILLORS' REPORTS**

NDC Councillor Haworth-Booth reported that DCC Councillor Tyldesley had put the following items on the HATOC Agenda for discussion:

- Mount Sandford Road/Landkey Road safe walking route
- Pothole reporting and definition
- Electronic Speed detection signs

He had also spoken to DCC Tyldesley regarding the difficulties residents in the chalets along Mount Sandford Road had getting out of their road.

NDC Councillor Lane had no matters to report.

**80. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE**

Councillor Halliday reported that the next meeting of the Trust Working Group would be on 10<sup>th</sup> July. Devon Communities together had agreed to share information regarding costs and revenue information to assist the development of a business plan and would be a source of funding advice. s106 funds were also available for the project.

**81. COMMUNITY GOVERNANCE REVIEW.**

The Clerk outlined the Community Governance process and that Barnstaple Town Council had put in representations to extend their boundary to include the remaining land east of the A361, to coincide with the north section boundary of the Mount Sandford development. This was currently in Landkey Parish.

A meeting was being arranged between Fremington Parish Council and Tawstock Parish Council with Landkey Parish Council to put together a co-ordinated response to the representations made by Barnstaple Town Council

It was agreed to seek clarification of the proposed boundary extension and advertise the public consultation on the Landkey Forum and Website.

**82. LANDKEY UNITED CHARITIES – NOMINATION OF TRUSTEE.**

The Clerk reported that Landkey United Charities had requested a nomination from the Parish Council to fill the trustee vacancy on the charity.

It was agreed that the Charity be seek the additional trustee.

**83. LANDKEY AFC – TO CONSIDER A REQUEST FOR ADVERTISINGS BOARDS AROUND THE FOOTBALL PITCH.**

The Clerk reported that following further information received as requested from the football club. The size and location of the sponsor boards would be roughly 5/6ft by 2ft. They would not be higher than the fence would fit in between the panel/open area of each section of the fence. Currently they had about 10 sponsors interested in a board. The prediction was that around another 20/30 sponsors may be interested in the coming year. These would all go along the dugout side of the pitch.

It was agreed that a maximum of 10 5/6ft by 2ft sponsors boards be permitted along the dugout side of the pitch to be maintained and reviewed after 12 months.

**84. POLICE**

There were no issues reported.

## **85. HIGHWAY MATTERS**

There were no issues reported.

## **86. PLAYING FIELDS**

Councillor Halliday reported that he had passed a key to the padlock at the entrance to Tanners Road entrance to Glyn Lane for use by the Landkey Playing Fields Association.

In time a new combination lock would be purchased to replace the current key operated lock.

## **87. MILLENNIUM GREEN**

Councillor Consterdine reported that a Bio blitz of the flora and fauna would be undertaken on 12<sup>th</sup> July and that an additional new bench would be installed by the stream

## **88. OLD SCHOOL CENTRE**

There were no issues reported.

## **89. PARISH COUNCIL WEBSITE AND NEWSLETTER**

There were no issues reported.

## **90. SOCIAL MEDIA**

There were no issues reported.

## **91. GENERAL MAINTENANCE**

Councillor Halliday reported that a new cabinet and blood kit for the defibrillator on Blakes Hill Road had been purchased and awaiting installation by an electrician.

## **92. FINANCE MATTERS**

### **a) Payments**

RESOLVED:

That the following payments be approved:

|                                                                    |           |
|--------------------------------------------------------------------|-----------|
| M. Isaac Expenses                                                  | £33.26    |
| HMRC Income Tax/NI Payment – Clerk/Caretaker Salary                | £223.34   |
| C. Waldron – Web Site Maintenance                                  | £39.00    |
| TK Play – Tanners Road Play Equipment repairs                      | £696.00   |
| W. Prouse – General Maintenance and repairs Tanners Road Play Area | £1,127.00 |
| S. Harman – OSC Sundries                                           | £1.99     |

(b) The current financial position as at 28<sup>th</sup> May 2025 - Current A/C £37,900.96 and - Business Reserve 9<sup>th</sup> May 2025 £23,854.98 was noted.

### **93. PLANNING MATTERS**

The Council noted a report by the Chair of the Planning Committee on applications considered prior to the Parish Council meeting.

### **94. CORRESPONDENCE**

There was no correspondence reported.

### **95. ITEMS FOR DISCUSSION AT FUTURE MEETINGS**

There were no issues raised.

Councillor Clayton asked if the spotlights in the Old School Centre were surplus to requirements. It was agreed that as they no longer worked or were used, he could have them.

In answer to a question by Councillor Hommell, Councillor Lane stated that the current road closure works at the top of Vicarage Road was for the installation of storm drains that would help alleviate flooding in that area.

### **96. DATE OF NEXT MEETING**

It was noted that the next Parish Council meeting would be Wednesday 3<sup>rd</sup> September 2025 @ 7.00 p.m.

### **97. EXCLUSION OF PUBLIC AND PRESS AND RESTRICTION OF DOCUMENTS**

It was RESOLVED

- (a) That under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item as it involves the likely disclosure of exempt information as defined in Paragraph 3 of part 1 of Schedule 12A of the Act (as amended from time to time) namely information relating to the financial or business affairs of any particular person (including the authority holding the information).
- (b) That all documents and reports relating to the item be confirmed as 'Not for Publication'

### **98. OLD SCHOOL CENTRE**

Councillor Halliday reported that three valuations had been received from local Estate Agents of the Old School Centre to fund aid the new Mazzard Community Hall.

He further reported that the Mazzard Community Hall Trust Working Group had asked if the Parish Council would consider a Public Works Loans Board loan to support the project.

RESOLVED that:

- a) That Councillors Lane, Halliday and Prowse be appointed to a working group to assess the submissions received and make a recommendation to Council.

- b) That an Extra Ordinary Council meeting be held on 6<sup>th</sup> August to consider the recommendation of the Working Group.
- c) That the Clerk seek information from the Public Works Loans Board regarding the terms and repayment rates of a loan.

Chairman the meeting ended at 8.23 p.m.