

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON
WEDNESDAY 5th JUNE 2024 AT 7.00 p.m.**

Present: - Councillor Halliday (Chair)
Councillors Clayton, Consterdine, Hayes, Hommell, Lane, Prowse and Warwick.

NDC Councillors Haworth-Booth and Lane

DCC Councillor Henderson

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

49. APOLOGIES

There were no apologies received.

50. MINUTES

RESOLVED, that the minutes of the meeting held on 1st May 2024 be approved as a correct record and signed by the Chairman.

**51. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Clerk reported the resignation of Victoria Nel and that he had contacted North Devon Council to instigate the formal process for replacement. The Council recorded its thanks to Victoria for her valued contribution to the Parish Council.

52. DECLARATIONS OF INTEREST

Councillor Clayton declared an interest in the grant application from St Paul's Church as a member of the Church.

53. PUBLIC SESSION

The Chair reported the receipt of a question from a Parishioner regarding perceived survey work being undertaken in the fields beyond Newlands. Councillors were unaware of any works being undertaken.

54. DCC COUNCILLOR REPORT

DCC Councillor Henderson reported the following:

- That the new Landkey Bridge had been completed
- That he continued to pursue the re-surfacing of the road through Landkey
- That the devolution process was now on hold pending the outcome of the General election.

- That the ND Link Road 40 mph speed limit was on track to be lifted and that in the next 12 months variable speed cameras would be installed.

55. NDC COUNCILLORS' REPORTS

NDC Councillor Haworth-Booth reported the following:

- That he and Councillor Lane had attended an Emergency Planning Seminar. He informed that there was funding available to produce an Emergency Plan and passed on the contact detail of the District Council Emergency Planning Officer.
- That Birch Road had now been designated as an official Speedwatch site.
- That he had been contacted by the ND Cycling Campaign regarding the loss of the cycleway from the development proposal. He had also contacted DCC Officer Matt Collins and Michael Gee , Millennium Trust regarding their concerns.

NDC Councillor Lane reported that the Castle Inn Retrospective planning application for erection of two timber structures had been approved subject to the provision of a noise management plan and a restriction on the number of events each year.

56. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE

The Chair reported that the Community Engagement event would be on 13th June between 3 p.m. and 7 p.m. in the village hall. The Architect would provide information boards and all Parish Council Members would be welcome to attend to engage in the process. He had written to residents in Harford Way directly overlooking the site and had also had an informal meeting with the village Hall Committee to update them on the proposal.

57. GRANT APPLICATIONS

The Council considered grant requests with supporting accounts from the following local organisations and approved the following grant applications:

- a) Landkey AFC – That having received clarification of the maintenance, running and heating costs as requested a grant of £600 be awarded towards the heating and grass cutting costs.
- b) Landkey Playing Fields Association – That further to the receipt of clarification of expenditure no grant be awarded.
- c) St Pauls Church
 - i) That following an in depth discussion regarding the income and expenditure a grant of £500 be awarded towards the upkeep of the churchyard.
 - ii) That the Church be informed that the Parish Council would look favourably on a future grant request towards to support the delivery of the proposed projects.

The Chair reported that he had been approached by Charles Waldron seeking support from the Parish Council to for their Lottery Grant application for following 3 projects - Church tower de-weeding and rendering, provision of a new boiler and toilet and washing provision. He had written a letter of support on behalf of the Parish Council as Chair.

Councillor Hommell declared an interest in the Landkey AFC application and was not present during the discussion or voting thereon.

Councillor Lane declared an interest in the Landkey Playing Fields Committee application and was not present during the discussion or voting thereon.
Councillor Clayton declared an interest in the St Pauls Church application and was not present during the discussion or voting thereon.

58. POLICE

Vandalism of Council property.
Councillor Consterdine reported that he had been informed by the Police that no further action could be taken unless the 'victim' of the graffiti made an official complaint. As the Council's bus shelter had been graffitied, he considered that the Council should make a formal complaint.

It was agreed that the Chair be authorised to make a formal complaint on behalf of the Council.

59. HIGHWAY MATTERS

There were no issues reported

60. PLAYING FIELDS

The Chair reported that the reported broken section of the fencing had been repaired.
The Clerk agreed to chase TK Play regarding the remedial works.

61. MILLENNIUM GREEN

The Chair reported that he and some Councillors had met the Millennium Green Trustees on 28th May and been updated on their on-going plans for the green and lottery fund application.

62. OLD SCHOOL CENTRE

The Clerk reported that the new Fire Alarm system and emergency lighting had been installed.

It was noted that the kitchen door hinges required replacing.

Councillor Hommell reported that Wayne Hommell had agreed to dispose of the shed and garden waste.

63. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues reported.

64. SOCIAL MEDIA

There were no issues reported.

65. GENERAL MAINTENANCE

The Council noted the work undertaken in the last month.

The bench at Stoney Lane End Cross had been repaired and the handyman would be repairing the step

66. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac Expenses (+ Printer Ink)	£44.00
HMRC Income Tax Payment – Clerk/Caretaker Salary	£136.40
R. Halliday – Wooden Slats + fixings for Stoney Cross Bench	£168.28
Southern Alarm Services Ltd. – Provision and Installation New Fire Alarm and Emergency Lighting	£3,078.72
Zurich Municipal – Insurance Renewal	£2,592.30
PrintworkX – Newsletter Printing	£130.00
Landkey Brownies – Grant	£300.00
Mazzard Stitchers – Grant	£200.00
Landkey Seniors Club – Grant	£100.00
J. Snooks – Internal Audit	£250.00
W. Prouse – Maintenance	£111.00
C. Waldron – Website Maintenance	£36.00
S. Harman – Salary underpayment	£26.80
R. Halliday – Community Shield Engraving + Printer Ink	£24.95
L. Consterdine – Village Hall Hire re Comm. Bldg.	£15.00

b) Audit 2023/2024

- i) That the Annual Internal Audit Report be noted.

Resolved that:

- ii) The Annual Governance Statement as outlined in section 1 of the Annual Governance and Accountability Return 2023/24 be approved and signed by the Chairman and Clerk
- iii) The Accounting Statements as outlined in section 2 of the Annual Governance and Accounting Return 2023/24 be approved and signed by the Chairman and Clerk

The Council recorded its thanks to the Clerk for his work over the past 12 months.

67. PLANNING MATTERS

- a) The Council noted a report by the Chair of the Planning Committee on applications considered prior to the Parish Council meeting.
- b) Application: 78635 Town and Country Planning Act 1990 variation of condition 2 (plans) 24 (policy) attached to planning permission 72820 (Outline application for up to 150 dwellings including access (Appearance, landscaping, layout & scale reserved)

to allow for transport & policy changes, Land south of Birch Road, East of Harford Way, Landkey.

RECOMMENDED Refusal for the following reasons:

- a) The proposed new access onto Birch Road and the traffic generation would exacerbate the traffic problems in this area and potentially Tanners Road.
- b) There is no footpath/cyclist provision from the site and Harford Way. The proposal does not give priority to pedestrians and cyclists and therefore does not create a place that is attractive and minimise conflicts between pedestrians and cyclists and vehicles contrary to National Planning Policy Framework. The most direct pedestrian route to school is along Birch Road and to avoid having to walk along Birch Road a route should be provided through Harford Way.
- c) The Millennium Green is a Charitable Trust and any pedestrian or cycle route through their land will not be lit at night or maintained to highways standards
- d) The Parish Council cannot understand why the two developments cannot be properly linked for pedestrian and cycle users. A strip of land at the side of the MUGA could provide sensible access if the parties can come to a commercial agreement. It is not understood why this cannot be achieved.
- e) A priority for the proposed new Community Hall will be green travel with linked and accessible pedestrian and cyclists routes

68. CORRESPONDENCE

There was no correspondence reported

69. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no issues raised

70. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 3rd July 2024.

Chairman the meeting closed at 9.43 p.m.