

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON  
WEDNESDAY 6<sup>th</sup> DECEMBER 2023 AT 7.00 pm**

**Present: -** Councillor Halliday (Chair)  
Councillors Consterdine, Hommell, Lane, Prowse and Warwick.

NDC Councillor Lane

M Isaac (Clerk)

**In Attendance:** Parishioner/Members of the Public - None

**183. APOLOGIES**

Apologies were received from Councillors Clayton and Nel

**184. MINUTES**

RESOLVED, that the minutes of the meeting held on 1<sup>st</sup> November 2023 be approved as a correct record and signed by the Chairman.

b) Matters Arising: There were no matters arising.

**185. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR  
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Chair raised the following matter of urgency:

Defibrillator – Outside Lyncroft Stores. It was reported that a member of the public had been informed that the defibrillator outside Lyncroft Stores was not registered with the emergency services. The Clerk stated that he had received confirmation that the defibrillator had been registered with the Circuit and all emergency services had been informed.

Councillor Prowse agreed to ask the person concerned to raise the matter with the emergency service.

**186. DECLARATIONS OF INTEREST**

There were no declarations of interest announced.

**187. PUBLIC SESSION**

There were no questions from Parishioners

**188. NDC COUNCILLORS' REPORTS**

NDC Councillor Lane reported that the recent planning application for the Castle Inn had been approved by NDC Planning Committee subject to noise conditions.

### **189. DCC COUNCILLOR REPORT**

In the absence of DCC Councillor Henderson there was no DCC report.

### **190. PUNK PANTRY/FOOD BANK**

The Clerk reported the following from Councillor Clayton that the Punk pantry / Landkey Larder that had been resolved.

An agreement was in place to locate a 6x4 shed procured with help of a grant from Landkey Charities in the garden in front of the church and would hopefully be up and in use before Christmas.

### **191 FOOTPATH UNDER BIRCH ROAD BRIDGE -ACCESS IMPROVEMENT**

Councillor Lane reported that the two gates to the footpath under Birch Road Bridge prohibited access to people with dogs and children in push chairs as they are unable to get through the gates.

It was agreed to request that the DCC Footpath Officer give consideration to the provision of kissing gates or similar to enable access to all.

### **192 CAR PARK TO THE REAR OF THE CASTLE PUBLIC HOUSE – ASSET OF COMMUNITY VALUE**

The Clerk reported that an application could be made to North Devon Council to list the car park at the rear of the Castle Inn as a community asset. If such an application was successful any future decision to dispose of the car park would require the District Council to allow local community groups up to six months to prepare a bid to try and buy it on the open market.

It was agreed to defer consideration and for the Clerk to ascertain the process and timescales.

### **193. POLICE**

- a) Provision of 20 mph speed limit on the C783 and local roads in the parish.  
Councillor Hayes stated that he considered that a 20 mph speed limit should be implemented on the C783 and local roads in the parish due to closure of the A361 and diversion of traffic through Landkey and Swimbridge.

It was agreed to defer for future consideration and discussion with DCC Councillor Henderson.

### **194. HIGHWAY MATTERS**

Councillor Halliday reported that he would be attending a meeting with DCC Councillor Henderson, the Chair of Swimbridge Parish Council and DCC Officer Richard Sables next week to discuss the possibility of parking restrictions in Landkey and Swimbridge.

He also reported that the next ND Link Road Liaison meeting would be in January.

### **195. PLAYING FIELDS**

The Clerk reported the receipt of an email from Landkey Playing Fields Association regarding the provision of 'Dogs on Leads' signs for the play area and the problem of dogs on the playing fields and football pitch.

It was noted that 'No Dogs' were already erected on the fence to the play area.

### **196. MILLENNIUM GREEN**

There were no issues reported.

### **197. OLD SCHOOL CENTRE**

The Chair reported that the electrician had isolated redundant meter and undertaken a safety check of the building and isolated the out buildings. A safety certificate had been issued.

Councillor Prowse stated that he had had to clean a number of chairs stored in the outbuildings due to mould and that there were a number of new chairs still wrapped in polythene. It was agreed that Councillors Halliday and Prowse would move the chairs to a safer location in the building.

Councillor Lane agreed to seek a quote regarding the damaged guttering and fascia on the outside of the building.

### **198. PARISH COUNCIL WEBSITE AND NEWSLETTER**

It was noted that the new Councillors had not been listed in the newsletter.

### **199. SOCIAL MEDIA**

There were no issues reported.

### **200. GENERAL MAINTENANCE**

It was agreed that Councillor Lane contact a local contractor to flay the hedge around the Old School Centre.

### **201. FINANCE MATTERS**

#### **a) Payments**

RESOLVED:

That the following payments be approved:

|                                                     |         |
|-----------------------------------------------------|---------|
| M. Isaac Expenses                                   | £21.50  |
| HMRC Income Tax Payment – Clerk/Caretaker Salary    | £133.60 |
| Woodward Smith – Architect Fees New Community Bldg. | £720.00 |
| R. Halliday - New Padlock OSC                       | £15.50  |

|                                             |           |
|---------------------------------------------|-----------|
| L. Conway - Social Media Services           | £100.00   |
| W. Prouse – General Maintenance             | £68.00    |
| M. Isaac – Pay Award Arrears                | £242.85   |
| C. Waldron – Web site quarterly maintenance | £36.00    |
| Current Electrics – Work OSC                | £1,356.86 |

#### **b) Financial Position**

The current financial position as at as at 30 October 2023 - Current A/C £54,591.77 (£4,606.43 remaining grant ringed fenced for Community Building Fees) and - Business Reserve 9 October 2023 £23,427.91 was noted.

#### **c) National Pay Award**

The National Pay Award 2023/2024 was noted and agreed.

#### **d) Precept 2024/2025**

RESOLVED that the precept for 2024/25 be £20,475 (no increase)

### **202. PLANNING APPLICATION**

77746 Reserved matters application for Phases 4 plots 1-19 (inclusive) Evergreen Way & plots 1-6 & 7 Greenoak Crescent for the appearance, landscaping & layout, Land at Mount Sandford Green, Barnstaple

RECOMMENDED No comment

### **203. PLANNING MATTERS**

To Council noted a report from the Vice Chair of the Planning Sub Committee on applications considered prior to the Parish Council meeting.

### **204. CORRESPONDENCE**

- a) Notification re Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Article 4 Direction to remove permitted development rights for mineral working for agricultural purposes at Codden Hill, Bishop's Tawton, Barnstaple.

The Clerk reported that the above application had been considered earlier that day and notification of a decision was awaited

### **205. ITEMS FOR DISCUSSION AT FUTURE MEETINGS**

The following issue was agreed – Landkey Shaping Our Future – arrangement of Sub Committee meeting.

**206. DATE OF NEXT MEETING**

It was noted that the next Parish Council meeting would be on Wednesday 3<sup>rd</sup> January 2024 @ 7.00 p.m.

Chairman

The meeting closed at 7.57 p.m.